

QUOTATION NOTICE

Quotation Number	6/2020-21 (TCPCTP/24/2021-S3)
Due date and time for receipt of quotations	22/01/2021 - 3.00 - PM
Date and time for opening of quotations	22/01/2021 - 3.30 - PM
Date up to which the rates are to remain firm for acceptance	31-03-2021
Designation and address of officer to whom the quotation is to be addressed	The Chief Town Planner , Thiruvananthapuram
Superscription: Quotation for AMC for Richo Colour Photocopier Machine	

Scaled quotations are invited for the AMC for Richo Colour Photocopier Machine. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/a month after the acceptance of his quotation.
2. No representation for enhancement of price once accepted will be considered during the currency of the contract.
3. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favor by personal canvassing will disqualify the tenderers.
4. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.
5. The quotation may be for the entire AMC.
6. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
7. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.
8. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Place: Thiruvananthapuram	GIGI GEORGE, CTP CTP(RE)TVM, O/O CTP CTP(RE)TVM
Date: 16/01/2021	

SCHEDULE OF ITEMS

Sl. No.	Name of Items	Specification	Unit	Quantity
1	Richo Colour Photocopy Machine	Aficio-MP C2051 installed in GIS ROOM SL.No.V9719200554 IP Address 10.64.153.199	Nos	1

Signature valid

Digitally signed by
GIGI GEORGE
Date: 2021.01.16
14:20:49 +ST
Reason: Approved

GIGI GEORGE, CTP CTP(RE)TVM, O/O CTP CTP(RE)TVM
OTHER CONDITIONS

1. The payment will be paid only in three equal installments
2. The amount of Taxes should be shown separately.
3. The rate quoted should include all expenses such as parts, Labour and transportation.

To

1. Notice Board.

✓ 2. Website